

**CONVOCATION - CONV 100  
COURSE SYLLABUS**

**FALL SEMESTER 2008**

Convocation is held on selected Monday and Wednesday mornings at 10:00 a.m. The location may vary, depending on the particular program. Convocation is generally held in the Gatliff Chapel. Joint Convocations are held in the O. Wayne Rollins Center. This is a time for the university family to come together for worship or some other special program. Convocation is an important part of life at UC. We hope that you will find something in each of our programs that will help you in some way. You will find out about various campus activities through announcements and special presentations. During this period you will be asked, through questionnaires, to provide your opinions about various university services and functions. Your presence during these convocations is important to both you and the university.

Convocation carries .50 semester hours credit for each semester. Each student is required to register for Convocation each semester until he/she has accumulated ninety-six semester hours of credit. And each student must pass at least two full semester hours of convocation credit as a requirement for graduation. Transfer students with 60 or more semester hours of credit at the time of enrollment at University of the Cumberland must present one full semester hour of credit for graduation. Students who drop below full-time student status will be required to continue enrollment in convocation for that semester if they live in university housing.

**GRADING**

You will receive your grade for convocation through your attendance and your decorum. There will be ten convocation programs each semester. A student may not accumulate more than two absences to receive a passing grade of (P). More than two absences will result in failing grade (E). **Students with a grade of (E) in convocation are not eligible for any academic honors.** You should be aware that there are two convocation programs which have special significance with regard to your attendance.

From time to time there will be special campus-wide programs which have been approved as convocation make-ups and students who attend these functions will be given credit for a convocation attendance. No more than two convocation make-ups may be counted toward your convocation grade in any one semester. A student who is scheduled for Monday convocation may not make up an absence on Wednesday and vice versa.

The special nature of convocation requires appropriate behavior. Students are asked not to talk, use cell phones, or in any other way disrupt the program. Hats should not be worn at anytime during a program. Students should be appropriately dressed.

Students must be in their seats by 10:00 a.m. to be counted present. Proper respect and consideration should be given to those conducting the program or who may be seated nearby. Any inappropriate dress or activity (i.e. studying, cell phone usage, talking, sleeping) may result in the student being counted absent for that convocation. The Office of Student Services will also review the student's behavior or dress to determine if any additional disciplinary action should be taken.

**ABSENCE APPEALS**

The records for convocation attendance are kept in the Office of Student Services in the Boswell Campus Center. It is the student's responsibility to make sure that all convocation attendance forms are filled out correctly and turned in to the appropriate university personnel at the end of each convocation program. It is a good idea to check the convocation absence records, posted in the BCC Lobby weekly, to determine if your attendance has been appropriately recorded. These records are posted at the end of the week in which the program was held. If you find the record is incorrect, you should go to the Office of Student Services to appeal your absence. Convocation absences may be checked Tuesday, Thursday, and Friday in the Office of Student Services. Absence information will not be available on Mondays. The burden of proof of attendance will be on the student to demonstrate that he or she was present at the convocation in question.

**SCHEDULE**

<b>JOINT CONVOCATION</b> O. Wayne Rollins Center	<b>FRESHMEN</b> Gatliff Chapel	<b>UPPERCLASSMEN</b> Gatliff Chapel
	<b>Monday, September 8th</b>	<b>Wednesday, September 10th</b>
<b>Monday, September 15th</b>		
<b>Monday, September 22nd</b>		
	<b>Monday, October 6th</b>	<b>Wednesday, October 8th</b>
<b>Monday, October 20th</b>		
	<b>Monday, October 27th</b>	<b>Wednesday, October 29th</b>
<b>Monday, November 10th</b>		
<b>Monday, November 17th</b>		
	<b>Monday, December 1st</b>	<b>Monday, December 2nd</b>
<b>Monday, December 8th</b>		

Note: \* All programs begin at 10:00 a.m.