

UNIVERSITY OF THE CUMBERLANDS

Convocation Enrollment Exemption Policy

- I. Each student is required to register for convocation each semester until he/ she has accumulated 96 semester hours of credit. **Students who drop below full-time student status will be required to continue enrollment in convocation for that semester if they live in college housing. Convocation carries .5 semester hours credit for each semester. Beginning with students entering UC in the Fall of 1996, students are required to present at least four semesters of convocation course credit with a passing grade for graduation. Transfer students with 60 or more semester hours of credit at the time of enrollment at the University of the Cumberland must present *at least two semesters of credit with a passing grade for graduation.***

- II. **Grading for convocation is based on the student's attendance and decorum. A student may not accumulate more than two absences to receive a passing grade (P). More than two absences will result in a failing grade (E).** Convocation is considered an important part of University life and, as such, students who receive an unsatisfactory grade (E) may not be considered for any University honor for which attention must be given to the student's academic activities. **An absence from the first convocation of the Fall semester or the Honor's Day convocation in the Spring semester will be counted as two absences. Due to the longer nature of the Honor's Day convocation in the Spring semester, student's will receive double attendance credit for this activity. Two absences from convocation may be made up through APPROVED campus-wide programs. A schedule of approved programs is available through the Office of Student Services. A student who is scheduled for Monday convocation may not make up and absence on Wednesday and vice versa.**

- III. **A convocation enrollment exemption is a stopgap measure undertaken for the student's benefit only in extraordinary circumstances. Even if a student is granted an exemption for one or more semesters, that student must eventually complete the required number of convocation credits in order to graduate, *regardless of student's circumstances.* The granting of one or more convocation enrollment exemptions by the University does not constitute or imply any waiver of the University's convocation requirements for graduation.**

- IV. **A student may be exempted from convocation enrollment in a given semester if one or more of the following apply:**
 1. **Enrollment as a commuting student with Tuesday and Thursday only classes.**
 2. **Valid, off-campus employment obligation verified by employer.**
 3. **Students who are 25 or more years of age at the time of initial enrollment at the University of the Cumberland.**
 4. **Some other special circumstance. The student will be expected to provide documentation.**

- V. **The deadline for submitting convocation enrollment exemption requests will be established and notification will be sent out early in each semester. No requests submitted after the deadline will be considered by the Convocation Committee.**