

CONVOCATION - CONV 100 COURSE SYLLABUS

FALL SEMESTER 2011

Convocation is held on selected Monday and Wednesday mornings at 10:00 a.m. The location may vary, depending on the particular program.

Convocation is generally held in the Gatliff Chapel. Joint Convocations are held in the O. Wayne Rollins Center. This is a time for the college family to come together for worship or some other special program. Convocation is an important part of life at UC. We hope that you will find something in each of our programs that will help you in some way. You will find out about various campus activities through announcements and special presentations. During this period you will be asked, through questionnaires, to provide your opinions about various university services and functions. Your presence during these convocations is important to both you and the university.

Convocation carries .50 semester hours credit for each semester. Each student is required to register for Convocation each semester until he/she has accumulated ninety-six semester hours of credit. And each student must pass at least two full semester hours of convocation credit as a requirement for graduation. Transfer students with 60 or more semester hours of credit at the time of enrollment at University of the Columbians must present one full semester hour of credit for graduation. Students who drop below full-time student status will be required to continue enrollment in convocation for that semester if they live in college housing.

GRADING

You will receive your grade for convocation through your attendance and your decorum. There will be ten convocation programs each semester. A student may not accumulate more than two absences to receive a passing grade of (P). More than two absences will result in failing grade (E).

Students with a grade of (E) in convocation are not eligible for any academic honors. You should be aware that there are two convocation programs which have special significance with regard to your attendance.

From time to time there will be special campus-wide programs which have been approved as convocation make-ups and students who attend these functions will be given credit for a convocation attendance. No more than two convocation make-ups may be counted toward your convocation grade

in any one semester. A student who is scheduled for Monday convocation may not make up an absence on Wednesday and vice versa.

The special nature of convocation requires appropriate behavior. Students are asked not to talk or in any way disrupt the program. All students should be appropriately dressed and students will be asked to uncover their heads. Any inappropriate dress or activity (i.e. studying, talking, sleeping) may result in the student being asked to leave convocation and the student will be counted absent for that convocation. The Office of Student Services will also review the student's behavior or dress to determine if any additional disciplinary action should be taken. Since each program will begin with a quiet time for worship and reflection, one should always be considerate of those around him/her. Students must be in their seats by the time the program begins to be counted present.

ABSENCE APPEALS

The records for convocation attendance are kept by the Office of Student Services in the Boswell Campus Center. It is the student's responsibility to make sure that all convocation attendance forms are filled out correctly and turned in to the appropriate college personnel at the end of each convocation program. It is a good idea to check the convocation absence records, posted on your "MyUC Portal", to determine if your attendance has been appropriately recorded. These records are posted at the end of the week in which the program was held. If you find the record is incorrect, you should go to the Office of Student Services to appeal your absence. The burden of proof of attendance will be on the student to demonstrate that he or she was present at the convocation in question.

SCHEDULE

The Convocation schedule can be found on the university website at: <http://www.ucumberlands.edu/academics/convocation/>